

## Parent declaration for the free entitlements

### 1. Child's details

Child's Legal Family Name:		Child's Legal Forename(s)	
Name by which the child is known (if different from above) –			
Date of Birth:		Male/Female:	
Address:		Postcode:	
Documentary proof of DoB Type (e.g. birth certificate, passport)		Document recorded by (name of staff member):	
Date Document recorded (dd/bb/yyyy):			

### 2. Additional details for children claiming 30 hours free childcare

Parent/Carer No1 National Insurance Number		30 hours eligibility code: (e.g. 12345678912)	
Parent/Carer No2 National Insurance Number			

### 3. Setting and attendance details

- You need to agree and complete this Declaration Form with each setting your child attends for their early education entitlement of 15 or 30 hours per week in order to ensure that funding is paid fairly between them.
- Your child can attend a maximum of two sites in a single day and if your child attends more than 1 setting we will split the funding fairly between the settings.

#### My child is attending the following settings:

Setting name(s)	Please enter total free entitlement hours attended per day					Total number of hours per week	Number of weeks per year (e.g. 38, 45, 51)
	Mon	Tue	Wed	Thur	Fri		
<b>A</b>							
<b>B</b>							
<b>C</b>							
Total daily free hours attended							

#### 4. Early Years Pupil Premium (EYPP) Registration Form

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for children of families in receipt of certain benefits (please see web address in footnote). This funding will be used to enhance the quality of their early years' experience by improving the teaching and learning and facilities and resources, with the aim of impacting positively on your child's progress and development. For more information, please speak to your childcare provider.

If you believe that your child may qualify for the EYPP please provide the following information for the main benefit holder to enable the Local Authority to confirm eligibility:

Parent Carer First Name		Parent/carer Last Name	
Parent/carer date of birth			
Parent/carer National Insurance No/ NASS Number		Parent/carer signature	

#### 5. Disability Access Fund Declaration

3 & 4-year-old children who are in receipt of child Disability Living Allowance and are receiving the free entitlement are eligible for the Disability Access Fund (DAF). DAF is paid to the child's early years setting as a fixed annual rate of £615 per eligible child.

**Is your child eligible and in receipt of Disability Living Allowance (DLA)?**

Yes

No

**Is your child splitting their free entitlement across two or more providers please nominate the main setting where the Local Authority should pay the DAF:**

Name of Provider:
Address:

**Declaration:** I *(name)* .....

**Of** *(address)* .....

Confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise *(name of providers)*

..... to claim free entitlement funding as agreed above on behalf of my child. I also agree that I will provide the setting with one terms notice should I no longer require the funded place.

In addition, I also agree that the information I have provided can be shared with the Local Authority and Department of Education, who will access information from other government departments to confirm my child's eligibility and enable this provider to claim Early Years Pupil Premium (EYPP) or Disability Access Fund (DAF) on behalf of my child.

Parent/Carer/Guardian with legal responsibility		Childcare Provider	
Signed:		Signed:	
Print name:		Print name:	
Date:		Date:	

## 7. Data privacy

The data protection Act 1998 puts in place certain safeguards regarding the use of personal data by organisations, including the Department for Education (DfE), local authorities and schools. The Act give rights to those known as data subjects) about whom data is held, such as pupils, their parents and teachers. This includes:

- The right to know the types of data being held
- Why it is being held
- To whom it may be communicated
- The right to have access to your data
- The right to have inaccurate information amended

