

ST.VINCENT'S PARENTS' ASSOCIATION

St Vincent's Catholic Primary School
St Vincent Street, Marylebone, London, W1U 4DF.
www.svpa.org.uk hello@svpa.org.uk
020 7641 6110

ST.VINCENT'S PARENTS' ASSOCIATION CONSTITUTION

AIMS

- To assist in the provision of facilities and resources to enhance the curriculum for our pupils
- To organise social events for the school community
- To raise funds (for specific targets) to enhance the school experience of the pupils; educationally, personally and socially
- Support the school ethos 'Together, through Christ, we grow and learn'

MEMBERSHIP

Membership of the St. Vincent's Parents Association shall be open to any parent /carer of a child attending St. Vincent's Catholic Primary School.

Every year elections will be held for the role of Chair, Vice Chair and Class Representatives. To ensure continuity and sharing of the workload it is encouraged that these roles are shared.

COMMUNICATION

The St. Vincent's Parents Association will communicate with parents using the dedicated noticeboard in the covered walkway.

Events will be publicised in the school monthly newsletter and on the school website www.stvincentsprimary.org.uk. Minutes of meetings will also be published here.

Events will also be publicised on the St. Vincent's Parents Association website www.svpa.org

The school will contact parents via Parent Pay if consent has been given.

The St. Vincent's Parents Association will obtain separate consent to email parents and add them to the Class WhatsApp groups.

MEETINGS

Meetings are usually on alternate Wednesdays 9:05-9:45 a.m. and are held in the school Music Room. A member of the school staff will always attend.

FINANCE

All monies collected by the St. Vincent's Parents' Association will held in a separate bank account. These accounts will be audited annually by an independent auditor. The school administrator will present an annual spreadsheet recording all income and expenditure which the chairs will then present at the appropriate meeting.