

ST.VINCENT'S PARENTS' ASSOCIATION

St Vincent's Catholic Primary School
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ST.VINCENT'S PARENTS' ASSOCIATION MINUTES 06.10.21

Attendees : Miss Coleman- Julie Nouailhetas – SVPA co-chair - 30 Parents

Start of meeting: 9:05

Introduction

Update – We welcomed Ewa as our third co-chair. Marta (deputy)

School Disco for KS1 AND KS2

Decision 7th October/ after this meeting: Due to some isolated cases of coronavirus occurring within our school family, the SVPA disco planned for 15th will be postponed. The minutes below are therefore to summarise ideas for a Disco event possibly in the spring.

Due to restricted space/fire regulations, only children from KS1 and KS2 can attend (no siblings, relatives or friends are allowed). For nursery and reception children other special activities will be organised by the SVPA as they are too young to take part in the disco.

All adults will be asked to do a Lateral Flow test on the day of the event and communicate the results to the school.

The pandemic means that any event may need to be cancelled even on the day. No high contact activities (including tattoos and face painting) will be organised. Also no LED battery toys will be purchased for the event as they can be a hazardous. Also no whistles to ensure everyone can enjoy the music.

It will be a ticketless event and therefore Guestlist places will be sold. The sale will be organised (each ticket £5 child or adult). Over 270 spaces will be issued. These are non- transferrable. Parents can be added to a waiting list. Anyone not able to attend is asked to please email the SVPA so places can be offered to others.

Gloria, Julie, Ewa and Marta offered to help with the tickets and tokens sale. We would need a FLOAT.

We need parental support in terms of volunteering to run stalls: once a ticket is purchased, parents can add their names to volunteer at the Disco by contacting the SVPA..

The tokens are for the activities on the day (e.g. purchasing a glow stick). The bar will operate with tokens and cash. 1 token equals £1. Tokens will be pre-sold at the same time as the Guest List place sale, as well as at the front door on the evening.

Donation boxes may be made available for the event.

DJ: we have already one that can come to our school.

Nancy offered to pick up equipment from the DJ if it is needed in future.

Items that we need to purchase for the disco:

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- glow sticks (approximately 150)
- medals (6) for dancing competition
- popcorn machine (circa £60) so we can sell £1 popcorn cups, corn and oil.

Aleksandra offered to research items in the pound shop/online

Complimentary Nibbles:

Parents will be asked to bring finger food (sweet and or savoury) especially important if we are not able to secure the meat stall. The food cannot contain alcohol and must be nut free. Savoury items could include mini sandwiches, sausage rolls, mini-pizzas, etc.

Nancy offered to organise a doughnut station.

For future discos, we would want to secure a stall that could dispense cooked meat produce (mini burgers, sausages, etc.). All to start looking into this when visiting their local market.

Drinks: A selection of wines will be supplied by Majestics who can also provide glasses.

Anne-Lyse is coordinating with Majestics.

We would need an extra volunteer to buy beers/Ribena/bottled water.

Ice: Barbara and Marta offered to collect ice on the day. We could also contact the Eskimo man company if necessary.

Buckets (Nicole)

Bel Behluti is going to find out if she can use a 10% discount given by her employer so we can purchase drinks at a cheaper rate.

Inventory: wine, paper cups, plates, cutlery and tokens.

* Book Exchange:

SV parents will be asked if they have good quality children' books at home, that they would like to donate to share with others to please bring them to the gate at drop off time (Monday 18th or Tuesday 19th 8:30-9:00am) and children can then collect some new books to read at the exchange on Wednesday 20th (8:30-9:00am).

Nancy will coordinate this event supported by Marie, Marguerite-Marie and Marta.

* SVPA Pre-loved Uniform sale:

Winter uniforms will be on sale on 2nd November 8:30-9:15

Marie will coordinate this event.

* Tea towels :

Children will be asked to draw their portraits just before half-term so we can have tea-towels ordered in time for Christmas.

Elodie will coordinate.

End of meeting : 10am